

## **BATH CITY SUPPORTERS CLUB**

### **Report of Committee meeting 3 December 2020 (video conference)**

Present – Steve Wiltshire, chair (SW), Cheryl Bradley (CB), Graham Weeks (GW), Martin Powell (MP), Shane Morgan (SM), Ashley Davis (AD), Leon Webb (LW), Alison Gibbons (AG), Martin Brush (MB), Heather Thomas (HT)

#### **1. Apologies**

All present

Heather Thomas was warmly welcomed as a co-opted member of the committee. Her role will be Fundraising Coordinator.

#### **2. Sign off of Previous Meeting Minutes**

- a. **Action point** – AD upload the AGM minutes to website
  - completed
- b. **Action point** – MP send the minutes link to members
  - completed
- c. **Action point** – AD to set up online draw and inform Jon Bickley for advertising in the Newsletter.
  - completed
- d. **Action point** – MP to advertise online draws to members in emails.
  - completed

It was pointed out that we had agreed to request a half page column for the SC in each matchday programme. As this has not yet happened it was agreed that the SC should speak again to the programme editor.

The minutes were signed off.

#### **3. Update on return of supporters to matches**

SM explained that with lower attendances than usual it should be possible to open the tea bar and sell matchday draw tickets. There was some discussion on whether cash should be accepted for either but it was accepted that no other form of payment was possible except for the idea of QR codes for the draw.

#### **4. Treasurer's Report**

GW shared the latest accounts. As the committee did not meet in November he had emailed a financial update. He explained that we had received monies in relation to the streaming of matches. As far as he was aware the Supporters Club are not incurring any charges relating to this service so on that assumption he proposed that we donate £3000 towards the training facilities. AD confirmed that there were no extra costs so approval for the November payment of £3000 was given by the committee.

#### **5. Training facility**

It was agreed to make a payment of £500 to the Club for December.

MP proposed that the SC might like to sponsor a matchday programme at a cost of £120. It would provide further publicity and show supporters that money raised from fundraising was benefitting the Club. It was agreed to sponsor an upcoming programme and that the 2 match tickets plus Lounge buffet could be used as a prize in the draw.

**Action point** – MP to contact Bob Chester

## **6. Travel Co-ordinator report**

It was decided to put the draft Covid policy for the coaches on hold until supporters are admitted to away fixtures.  
CB asked for any comments/amendments to be shared in the meantime.

## **7. Tea Bar report**

SM explained that all stock had been run down so it would be necessary to make a big purchase before the return of supporters to matches.

## **8. Virtual 50/50 Draw report**

AD reported a profit of around £100 in each of the recent draws. The replica shirt prize had proved very popular and it was agreed to repeat this during the season.

## **9. HQ report**

AD reported that some programmes which had been donated had raised £100 on eBay.

## **10. Supporters Club Membership report**

AG reported that there are presently 178 members of which 64 are new.  
30 former members have not renewed some of who are regulars on the coach.

## **11. Publicity & Communications report**

AD explained he would like to update the Committee page on the website

**Action point** - HT + LW to send photos to AD

**Action point** – AD to update website

## **12. Fundraising & Marketing ideas**

HT's ZIFFIT scheme proposal, previously shared with the Committee, for the SC to invite supporters to donate books and CDs was discussed.

The Committee liked the idea but agreed to put it on hold until the Covid situation improves as there would be problems with social distancing and storage.

In the meantime HT will look at other possible fundraising ideas.

CB reported that the Easyfundraising total is presently £1328.18

### **13. Committee Roles & Responsibilities booklet**

The booklet needs to be updated.

**Action point** – all to review their ‘job descriptions’ and send to AG along with any changes to contact details.

**Action point** – AG to update booklet and share with committee.

**Action point** – HT to draw up a ‘job description’ for the role of Fundraising Coordinator in coming months.

### **14. Date of next meeting**

It was agreed to revert to monthly meetings with the return of supporters to matches and the next one will be held on Wednesday 6 January.

### **15. Items for next agenda**

Similar to December’s as discussion is likely to be centred on the return of supporters.

### **16. Any Other Business**

Items raised have been reported above.