

BATH CITY SUPPORTERS CLUB
Report of Committee meeting
Twerton Park, 1 November 2018

1. Apologies

All present

2. Sign off of Previous Meeting Minutes

- a. **Action point** – MP to make the amendment to the constitution following passing of AGM motion
 - Completed
- b. **Action point** – MP to add the chairman's report to the AGM minutes, upload them to the website and inform members.
 - Completed
- c. **Action point** – MP to check with SW that he wishes to continue as chairman and ask if he can also take on the HQ Manager role.
 - Completed
- d. **Action point** – MP to arrange intense training session for AD to prepare him for the website manager role.
 - Completed
- e. **Action point** – all to check Roles & Responsibilities booklet and suggest amendments at November meeting.
 - Completed
- f. **Action point** – AG to draft Health & Safety officer entry for booklet.
 - Completed
- g. **Action point** – SM to ask Carole Banwell about the possibility of some student volunteers helping the SC on match days.
 - Completed. SM stated that the club was optimistic of the possibility.
- h. **Action point** – MP to inform Paul Williams of decision not to hold a Christmas Draw in case the club wishes to organise its own.
 - Completed
- i. **Action point** – AG to investigate if Just Giving can be used for non charitable fundraising.
 - Completed. AG confirmed that this is not possible and that crowdfunding would be an alternative.
- j. **Action point** – SM to ask Carole Banwell for an 1800 start to quiz.
 - Completed

- k. **Action point** – MP to ask Simon Howe to take photo of committee at next meeting.

- Completed

Minutes signed off.

3. Amendments to Roles & Responsibilities booklet 18/19

As most amendments had already been sent to AG there was only discussion on confirming the separate roles of Matchday Draw Coordinator and HQ Manager.

Action point – MP to send his amendments to AG

Action point – AG to make amendments to previous version of booklet and distribute.

4. Treasurer's Report

The latest accounts were shared with the committee.

GW explained that there had been limited income in the past month due to there being only one home league fixture.

5. Training facility and loan player payment

It was agreed to make a further payment of £1k to the club for the training facilities but because of limited funds nothing would be paid for the loan signing this month.

6. Travel Co-ordinator report

CB explained that the three trips since the last meeting had been well supported.

CB pointed out that the invoice for the Weston coach had only totalled £250 (not the £290 originally quoted)

The glasses left behind on the Weston coach have still not been claimed.

7. Tea bar report

SM explained that the lack of fixtures had affected income.

£200 has recently been banked, leaving £200 for purchasing stock.

8. Match Day Draw report

MB explained that the two recent recruits for selling tickets will be available for most matches.

It was agreed that the bar should be especially targeted for selling at the Hemel match due to it being Student Day and the community consultation.

9. HQ report

SW remarked that there was a considerable amount of ageing stock, particularly programmes, in the HQ. It was agreed that this needed clearing especially as the planned redevelopment of TP would require the HQ to be moved from its present location. SW offered to spend some time doing this.

Action point – SM to notify SW of an appropriate time when this could be started.

It was agreed that there was little likelihood of the stock of old programmes ever being sold off, so instead they should be made available to supporters with donations being made to the SC.

10. Supporters Club membership report

AG reported that the present total stands at 108 with the 17/18 total almost surpassed.

11. Publicity & Communications report

AD explained that the photograph of the committee (kindly taken by Simon Howe prior to the meeting) would be displayed on the website and the individual 'mug shots' would be posted next to brief pen pictures.

AD shared the October figures for Twitter, Facebook and the SC website. All indicated that the three media outlets are being well used by supporters.

Action point – AD to compare the above with similar organisations' media outreach.

12. Fundraising ideas

Donation buckets – latest total £13.03
It was confirmed that foreign coins are welcome

Easyfundraising total - £3.82
It is hoped that supporters will make use of this for their online Christmas purchases.

Action point – CB and AD to produce and distribute posters and flyers reminding supporters.

13. Quiz

The revised date of 8 December was confirmed.
MP explained that the JR Lounge had been booked as using Charlie's would clash with a Randall's party.

Action point – AD to produce and display posters.
Action point - MP to advertise to players/management
Action point - SM to advertise to Society and board.
Action point – SM to buy team prizes and set questions.

It was agreed that there should not be a raffle.

14. Items for next agenda

Quiz
Role & Responsibilities booklet (launch)
Making stock of old programmes available to supporters

15. Any Other Business

CB explained that Bob Chester is keen to invite former players to matches to help with various promotions and had suggested they could be asked to perform the Matchday Draw at half time.
Although it was pointed out that this will require a slight change to the present routine it was agreed that this was an excellent idea.
Action point – CB to inform Bob that the SC would like to be part of this initiative.