

BATH CITY SUPPORTERS CLUB
Report of Committee meeting
Twerton Park, 4 October 2018

Ashley Davis was warmly welcomed to the committee following his election at the AGM.

1. Apologies

Steve Wiltshire

2. Sign off of Previous Meeting Minutes

- a. **Action point** – MP to draft revision of HQ Manager's role before next meeting and share with committee.
 - Completed
- b. **Action point** – GW to send auditor's and wife's details to AG so that they can be made honorary members.
 - Completed
- c. **Action point** – MP to ask Paul Williams how much of the club's total training bill for 17/18 was funded by the SC.
 - Completed
- d. **Action point** – MP to amend the website advert for the Oxford trip stating that sufficient support was needed for the sliding scale to be implemented.
 - Completed

Minutes signed off.

3. SC AGM Review + sign off minutes

Dan Tanner's suggestion in response to the proposed motion that it would be wise for committee members to declare any interests before an item of discussion at a committee or members meeting and not take part was discussed. It was agreed that this would become normal practice in future.

Action point – MP to make the amendment to the constitution.

Following the response from the members present it was agreed that the SC would not sponsor a player.

The suggestion from a member to sponsor a match was discussed but it was felt that this would not be possible as most of the committee are involved in match day duties.

The minutes were signed off.

Action point – MP to add the chairman's report to the minutes, upload them to the website and inform members.

4. Roles + Responsibilities 18/19

The following roles were agreed...

Vice chair CB

Treasurer GW

Secretary MP

Away travel coordinator CB

Match day draw coordinator MB

Membership secretary AG

Health + Safety AG

Tea bar manager SM

Publicity manager SM

Social media and website manager AD

Action point – MP to check with SW that he wishes to continue as chairman and ask if he can also take on the HQ Manager role.

Action point – MP to arrange training session for AD to prepare him for the website manager role.

Action point – all to check Roles & Responsibilities booklet and suggest amendments at November meeting.

Action point – AG to draft Health & Safety officer entry for booklet.

It was agreed that the finalised roles and responsibilities should not be uploaded to the website.

5. Treasurer's Report

The latest accounts were shared with the committee.

It was agreed that the monthly accounts should in future be shared with Paul Williams.

6. Training facility payment

It was agreed to make a further payment of £1k.

It was agreed that the SC donate £500 to the club to assist with the loan signing of Michee Efete – further payments will be discussed at future meetings.

7. Travel Co-ordinator report

CB reported that a survey of those on the Banbury trip revealed a slight majority in favour of carrying over any profit for subsequent trips rather than a sliding scale.

CB explained that more bookings were required for a coach to a possible replay at Lewes and the league fixture at St Albans.

8. Tea bar report

£500 has been paid in during the past month.

The tea bar will open for Tuesday's Somerset Cup match.

9. Match Day Draw report

Thanks to Bob Chester for arranging for two new sellers.

Action point – SM to ask Carole Banwell about the possibility of some student volunteers helping.

10. HQ report

MB to man the HQ on Saturday and Tuesday.

11. Supporters Club membership report

AG announced that the membership had reached 100.

12. Christmas Draw

It was felt that the lower profits in recent years did not justify the amount of work which went into organising the draw, so it was decided not to hold a Christmas Draw this year and instead concentrate efforts on other fundraising activities.

Action point – MP to inform Paul Williams of decision in case the club wishes to organise its own draw.

13. Fundraising ideas

The idea of holding the sponsored walk on 3 November was dropped as it clashes with Student Day – it was agreed to hold it later in the season. The idea of linking this to Just Giving was discussed.

Action point – AG to investigate if Just Giving can be used for non charitable fundraising.

It was agreed to explore the possibility of holding a quiz after the Hemel match on 3 November. However the start time of 1845 offered by the club was thought to be too late.

Action point – SM to ask Carole Banwell for a 1800 start.

Latest Fundraising totals...
EasyFundraising £3.43
Bucket collection £11.02

14. Items for next agenda

Roles + responsibilities
Social media update (to be made a regular slot)
Payment for loan player

15. Any Other Business

It was agreed to have a new photo of the committee taken

Action point – MP to ask Simon Howe.